



Junior Accountant

Terra-Sano is looking to hire a junior accountant to join our busy team.

A successful candidate will be responsible for completing various financial tasks, general administration duties, coordinating with other departments and teams, and maintaining accurate records. The successful candidate must be willing to learn new computer software.

Required Qualifications

- Phone etiquette and strong communication skills
- knowledge of Microsoft Suite Software

Preferred Qualifications

- Knowledge of the oil and gas industry
- Knowledge of Xero Accounting Software is an asset

Location: Stettler, AB

Compensation: based on experience

Hours: Full- time

Please submit resumes to personnel@terra-sano.ca
Or contact our office for more details at 403-742-4227